

Dear guests

# The branch office is open for person-to-person communication

To limit the risk of contracting the coronavirus infection, we encourage members and others to plan appointments in advance.

That way we can ensure that there are not too many people gathered in the office at the same time.

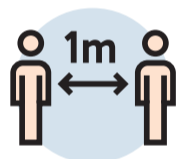
If you have made an appointment, please follow these guidelines:



Please use hand sanitiser as soon as you enter the office. Hand sanitiser will be provided.



Sanitise your chair before you sit down. Sanitiser and paper towels will be ready for use on the table.



Keep a physical distance of at least 1 metre from others.



Once your appointment is finished, sanitise the chair again.



Avoid shaking hands or any other physical contact with others.



Follow the guidelines on the signs posted inside the office.

If you at all feel weak or ill, please call and cancel your appointment. Please make a new appointment when you no longer have symptoms of any kind of illness.

If you have any questions, please feel free to call or write to us:

**Telephone: 38 18 72 72**

**Email: [nnf-afd02@nnf.dk](mailto:nnf-afd02@nnf.dk)**

Opening hours for telephone enquiries:

**Monday - Thursday: 8.15am - 4pm - Friday: 8.15am - 2pm**